REQUEST FOR ARCHITECTURAL MODIFICATION

KINGS CREEK SOUTH CONDOMINIUM, INC.

7735 S.W. 86 Street Miami, Florida 33143

Name:		Street Address:	Unit No:
Date:	Cell Phone:	Other:	FOLIO NUMBER:

Approval is hereby requested to make the following modifications or alterations as described below:

☐ Plumbing work * Permit Required

☐ Electrical Work * Permit Required

☐ Kitchen Remodel

☐ Bathroom Remodel

Brief description of Work to be performed:

_____

Please attach all requested documents to ensure consideration for approval.

Documentation Required:

☐ **$300.00 Cashier Check or Money Order for common area security deposit payable to Kings Creek South Condominium, Inc. must be attached.**

☐ A copy of your Property information sheet from Miami Dade County Property Appraisers must be attached.

☐ A copy of Contractors active occupational license, State of Florida Business license, liability insurance naming Kings Creek South Condominium, Inc. as an additional Insured, workers compensation or Exempt. (Insurance certificate from the contractor is required). Must be attached.

☐ When using a handyman a notarized Hold Harmless form must be submitted to the Management office. **Note:** You can request the form from the management office

☐ Plumbing and Electrical work requires a permit from Miami Dade County Building and zoning Department.

☐ A copy of the final inspection permit must be submitted to management office. Plumbing and Electrical work.

Regulations

- Work can be performed Monday through Saturday from 9:00 AM to 7:00 PM. No work can be performed on Sundays.
- Owners, please note that you are responsible for any damages caused to common areas as a result of your construction and the monies from your security deposit will be deducted if damages occur.
- Debris must be disposed of and hauled of the property by the contractor. All areas must be left clean. Or your deposit will not be returned.
- Elevator walls and flooring must be protected when transporting materials.
- Do not use the Associations garbage chutes or the Associations dumpsters to discard construction debris. Your security deposit will not be refunded if debris is found in the buildings 2 yard waste containers or any dumpsters belonging to the Association.
- An inspection will be performed by the association once the work is completed. (Please call Management office to schedule the inspection).
- Pictures, before and after work is completed, must be taken and provided to the management office.
- Submit a copy of the Dade County Building permit after it has been issued to you and before work begins. (Only if Applicable)
- Once you have received your written approval from the Board of directors, you may schedule work.

By signing below the unit owner agrees to all the terms and conditions listed on this form. I fully understand that the approval is only for the installation of flooring and sound proofing. My approval is based upon the documentation I have presented to the management office and the Board of Directors.

Print Name:_____ Signature:_____

OWNER OWNER

IMPORTANT NOTE: Debris must be disposed of and hauled of the property by the contractor. All areas must be left clean or your deposit will not be returned.

****

(ASSOCIATION USE ONLY)

☐ Approved _____

Board of Directors Signature

☐ Disapproved _____

Reason for Disapproval